



FOUNDERS DAY COMMISSION REGULAR MEETING

City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, January 25, 2021 at 6:30 PM

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com no later than 3:00 PM on the day the meeting will be held.

The Founders Day Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.

Agenda

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/89692967834?pwd=RXd2akVSLzd4OXJUQ3dudVI6NmVRdz09>

Meeting ID: 896 9296 7834

Passcode: 216661

Dial Toll Free:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Find your local number: <https://us02web.zoom.us/j/89692967834>

Join by Skype for Business: <https://us02web.zoom.us/j/89692967834>

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Brian Daniel
Darrell Debish
Martin Garza
Sharon Goss
Clinton Holtzendorf
Michael Monaghan

Brad Thomas
Brian Varnell
Susan Warwick
Dee Marsh
Jeff Shindler

Staff, Consultants & Appointed/Elected Officials:

Parks & Community Services Director Kelly Schmidt
Events & Programs Specialist Maggie Peterson
Communications Director Lisa Sullivan
Mayor Pro Tem Taline Manassian

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the January 11, 2021 Founders Day Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider possible action related to the Founders Day Commission 2021 meeting calendar.**
- 3. Presentation, discussion and possible action regarding the Founders Day Event Fiscal Year 2022 Budget.**

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 4. Site Plan Committee**
Commissioners Monaghan and Medcalf
- 5. Entertainment Committee**
Commissioners Thomas and Daniel

6. **Carnival & Food Committee**
Commissioners Goss and Warwick
7. **Arts & Crafts Committee**
Commissioner Monaghan
8. **Parade Committee**
Commissioners Medcalf and Holtzendorf
9. **Publicity Committee**
Commissioners Medcalf, Adams, Holtzendorf, Daniel, and Maggie Peterson and Lisa Sullivan
10. **Sanitation Committee**
Commissioner Garza
11. **Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh, and Maggie Peterson
12. **Security Committee**
Commissioners Medcalf and Debish
13. **Volunteer Committee**
Maggie Peterson
14. **Traffic & Parking Committee**
Commissioners Medcalf and Debish

UPCOMING MEETINGS

Founders Day Commission Meetings

February 8, 2021 at 6:30 p.m.
 February 22, 2021 at 6:30 p.m.
 March 8, 2021 at 6:30 p.m.
 March 22, 2021 at 6:30 p.m.

City Council Meetings

February 9, 2021 at 6:00 p.m.
 February 16, 2021 at 6:00 p.m.
 March 9, 2021 at 6:00 p.m.
 March 16, 2021 at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **January 22, 2021 at 1:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FOUNDERS DAY COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, January 11, 2021 at 6:30 PM

MINUTES

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/81729553720?pwd=UG52Mk9FM0VSdDFqQmN1WmtCa3paZz09>

Meeting ID: 817 2955 3720

Passcode: 967048

Dial Toll Free:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Find your local number: <https://us02web.zoom.us/u/kfhlfstqc>

Join by Skype for Business: <https://us02web.zoom.us/skype/81729553720>

CALL TO ORDER AND ROLL CALL

Commission Members present were:

Brenda Medcalf, Chair

Jake Adams, Vice Chair

Brian Daniel

Darrell Debish

Martin Garza

Sharon Goss

Clinton Holtzendorf

Dee Marsh

Michael Monaghan

Jeff Shindler

Brad Thomas

Brian Varnell

Susan Warwick

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt

Events & Programs Coordinator Maggie Martin

Communications Director Lisa Sullivan
Emergency Management Coordinator Roman Baligad

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 pm.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the December 14, 2020 Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Daniel to approve the December 14, 2020 Founders Day Commission Regular Meeting Minutes. Commissioner Debish seconded the motion which carried unanimously 12 to 0.

BUSINESS

- 2. Discuss and consider possible recommendation regarding the annual hosting of the Dripping Springs Founders Day Festival scheduled for April 16th - 18th, 2021.**

A motion was made by Commissioner Debish to recommend City Council cancel the Dripping Springs Founders Day Festival scheduled for April 23 – 25, 2021. Commissioner Garza seconded the motion which carried unanimously 12 to 0.

Commissioner Adams will draft a report detailing our unanimous decision to be presented to the City Council by Commission Chair Medcalf and Commissioners Adams, Debish and others. Communications Director Lisa Sullivan will handle all press releases.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Site Plan Committee**
Commissioners Monaghan and Medcalf

Major concern that we can't control the number of people in attendance.

4. Entertainment Committee

Commissioners Thomas and Daniel

Virtual concerts have lost their luster. Live entertainment contracts now require a non-refundable deposit. Again, we can't control the number of people.

5. Carnival & Food Committee

Commissioners Goss and Warwick

No carnival or food vendors due to Covid-19 protocols.

6. Arts & Crafts Committee

Commissioner Monaghan

Art & Crafts booths might be difficult to get at this late date.

7. Parade Committee – No report at this time.

Commissioners Medcalf and Holtzendorf

8. Publicity Committee – No report at this time.

Commissioners Medcalf, Adams, Holtzendorf, Daniel, and Maggie Martin and Lisa Sullivan

9. Sanitation Committee

Commissioner Garza

Sanitation costs will be \$6341 more than 2019.

10. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh, and Maggie Martin

It could be difficult to get sponsorships with a pared-down or virtual Founders Day.

11. Security Committee

Commissioners Medcalf and Debish

Gary Job Corps are not available for our April festival. Expenses for security projected to be \$5400 more than 2019. Hays Sheriff officers may not be available.

12. Volunteer Committee – No report at this time.

Maggie Martin

13. Traffic & Parking Committee – No report at this time.

Commissioners Medcalf and Debish

UPCOMING MEETINGS

Founders Day Commission Meetings

January 25, 2021 at 6:30 p.m.

February 8, 2021 at 6:30 p.m.
February 22, 2021 at 6:30 p.m.

City Council Meetings

January 12, 2021 at 6:00 p.m.
January 19, 2021 at 6:00 p.m.
February 8, 2021 at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Daniel to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously 12 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:19 pm.

Susan Warwick, Secretary

Founders Day Commission

2021

Founders Day Commission

City Hall Closure, DSISD Break

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January

11 - FDC @ 6:30 p.m.

25 - FDC @ 6:30 p.m.

February

8 - FDC @ 6:30 p.m.

22 - FDC @ 6:30 p.m.

March

8 - FDC @ 6:30 p.m.

22 - FDC @ 6:30 p.m.

April

12 - FDC @ 6:30 p.m.

26 - FDC @ 6:30 p.m.

May

10 - FDC @ 6:30 p.m.

June

14 - FDC @ 6:30 p.m.

July

12 - FDC @ 6:30 p.m.

August

9 - FDC @ 6:30 p.m.

September

13 - FDC @ 6:30 p.m.

October

11 - FDC @ 6:30 p.m.

November

8 - FDC @ 6:30 p.m.

December

13 - FDC @ 6:30 p.m.

FOUNDERS DAY
 FY21 Proposed Budget
 June 16, 2020

Item 3.

FOUNDERS DAY	FY21	YTD	FY22 Proposed
Balance Fwd	26,392.83		
Revenue			
Craft booths/Business Booths	6,500.00		
Food booths	1,100.00		
BBQ cookers	4,600.00		
Carnival	9,500.00		
Parade	3,750.00		
Sponsorship	63,600.00		
Parking concession	1,700.00		
Electric	2,400.00		
Misc			
Total	119,542.83		
Expense			
Publicity	8,500.00	73.38	
Porta-Potties	6,500.00		
Security	20,000.00		
Barricades/Traffic Plan	19,874.00		
Bands/Music/Sound	15,000.00		
Clean Up	4,600.00		
Postage/Supplies/Misc.	7,000.00		
Sponsorship	5,000.00		
Parade	650.00		
Tent, Tables & Chairs	4,500.00		
Electricity	1,800.00		
FD Electrical Setup	4,600.00		
Contingencies	21,518.83		
Total expenses	119,542.83		
Balance Fwd	0.00		